


COLLEGE COUNCIL MEETING MINUTES

Date: May 6, 2022 | Time: 12:00-1:30PM | Location: ZOOM | Recorder: Denice Bailey




 TOPIC	Facilitator	Key Points Provide 50 words or less on expected outcome
Land & Labor Acknowledgement		Judy Stuart read the Land and Labor Acknowledgement.
Meeting Minutes		Minutes from the April 15, 2022, meeting have been posted for review; please contact Denice Bailey with comments or corrections.
ISP Review	Dru Urbassik Chris Sweet Sue Goff	<p>Dru reviewed the changes to ISP 180 Continuing Education Units (CEUs), to align the document with our current practices. This is a first read.</p> <p>Chris reviewed the changes to ISP 480 Academic Standing. This is a first read. Added language to identify why the college has academic standing. This was previously only for credit/degree seeking students, but we are expanding it now to include the credit-bearing classes in the Office of Education Partnerships. New language clarifies the terms of academic standing, changes the term “probation” to “warning,” and clarified how to get off of suspension.</p> <p>Q - What is meant by consecutive terms? Does it have to be two in a row, back-to-back? What if a student cannot take two terms in a row? A – They do not have to be back to back, like winter to spring, but two in a row for the terms in which the student is enrolled. Chris will try to think of another term instead of consecutive.</p> <p>Sue reported ISP 371 Advanced Placement (AP), ISP 372 International Baccalaureate (IB), ISP 373 College Level Examination Program (CLEP), and ISP 374 DANTES Subject Standardized Tests (DSST) are similar documents and were reviewed as a group. The changes are similar on all four, and include updated summaries and language that clarifies the credit is not applicable to all programs at the college. This is a second read on these ISPs.</p>
Hyflex Exploration Pilot	Katrina Boone	<p>Katrina reported a Hybrid-Flexible or HyFlex course is a student-centered model of class delivery that can integrate in-class instruction, online synchronous video sessions, or asynchronous content delivery. It combines face to face and online learning and provides flexibility for students in how they attend class.</p> <p>Hyflex is not a new idea, but new to CCC. We started exploring it last year due to the changing needs during the pandemic and decided to pilot it with a few faculty. Katrina thanked DW Wood, Dan Brown, and the faculty members in the cohort and reviewed the work done so far.</p>

		<p>Not every program or class is a good option for Hyflex. Departments will have to determine if it makes sense for them. There are no plans for any Hyflex classes in the fall. Students want options for attendance, but it is not an official modality for CCC yet.</p>
<p>Board Policy Revisions</p>	<p>Denice Bailey</p>	<p>The following policies and administrative regulations from section G in the Board Policy Manual were presented for a first read. Many of the policies in this section are recommended for deletion due to being unnecessary and/or obsolete. Melissa Richardson explained the revisions and responded to questions. This group of documents will come back to College Council for a second read at the May 20 meeting.</p> <ul style="list-style-type: none"> • GAB: Job Descriptions - DELETE • GAB-AR: Position Descriptions - DELETE • GBA: Equal Employment Opportunity • GBA-AR: Veterans' Preference • GBC: Staff Ethics • GBEB: HIV Infection or AIDS - DELETE • GBEC: Drug-Free Workplace • GBK/JFCG/KGC: Tobacco Use on College Premises • GBL: Personnel Records • GBM: Staff Complaints and Appeals • GBNAB: Reporting Suspected Abuse of a Child • GCBDA/GDBDA: Family Medical Leave • GCBDA/GDBDA-AR1: Family and Medical Leave • GCBDA/GDBDA-AR2: Request for Family and Medical Leave - DELETE • GCBDA/GDBDA-AR3A: Certification of Health Care Provider – Employee - DELETE • GCBDA/GDBDA-AR3B: Certification of Health Care Provider – Family Member - DELETE • GCBDA/GDBDA-AR3C: Military Family Leave Certification – Deployment - DELETE • GCBDA/GDBDA-AR3D: Military Family Leave Certification – Illness/Injury - DELETE • GCBDA/GDBDA-AR4: FMLA/OFLA Eligibility Notice - DELETE • GCBDA/GDBDA-AR5: Sample Designation Letter to Employee – FMLA/OFLA - DELETE • GCBDA/GDBDA-AR6: Designation Notice – FMLA/OFLA - DELETE • GCBDA/GDBDA-AR7: Fitness for Duty Certification - DELETE • GCBDC/GDBDC: Domestic Violence, Harassment, Sexual Assault, and Stalking Leave • GCBDD/GDBDD: Sick Time - DELETE • GCDA/GDDA: Background Checks, Criminal Records Checks, and Fingerprinting • GCPC/GDPC: Resignation and/or Retirement of Staff • GCQBA: Copyrights and Patents - DELETE • GCQBBA: Copyrights, Patents, and Other Intellectual Property <p>The following policies and administrative regulations from section E and F in the Board Policy Manual were presented for a second read. Due to time constraints, there was no discussion. Any concerns or edits should be sent directly to Denice Bailey</p> <ul style="list-style-type: none"> • EB-AR: Health and Safety Program

		<ul style="list-style-type: none"> • ECA: College Campus Safety • ECA-AR1: Firearms, Destructive Devices, and Other Dangerous Weapons on College Property • ECA-AR2: Campus Security • ECA-AR3: Key Issuance and Control • ECACB: Unmanned Aircraft System (UAS) a.k.a. Drone • ECD-AR: Motor Vehicles Code • EDC/KGF-AR: Use of College Property • EGAAA: Reproduction of All Copyrighted Materials • EGAAA-AR: Copyright Compliance • EIA: Insurance Programs (new policy proposed by OSBA) • EJ: Bookstore • FF: Naming of Buildings
<p>Use of Moodle Shells</p>	<p>David Plotkin</p>	<p>David reported there has been conversation about changing practice on use of Moodle shells. This is particularly important for faculty who are teaching online or in another modality. Title III navigators and advisors say students need assignments and other important class information located in the same area of the Moodle shell, so they know where to find that information for each class. Respondents to the last student survey say they would be better served by consistent online course layouts. It is hard to navigate when they are all set up in differently. This topic is coming up again in the comments of the spring survey, which is currently open.</p> <p>He said it would be beneficial to students to get to a place where certain information is in the same place for every class. In-person classes could also follow this format and have resources available on Moodle as well. At a minimum, the syllabus should be shared on Moodle, but David would like to see a baseline for the student information format to be all the same.</p> <p>There was support for this change from Lupe and Beth. Kat mentioned some syllabi are only available once the online text has been purchased, which can be an equity issue. ESOL students cannot access Moodle, so ESOL faculty cannot comply if this becomes required.</p> <p>David asked if there is standard template that can be used. DW said yes, but faculty have to choose to use it. She said this is a wonderful idea and will make it easier for students.</p> <p>David clarified he is not going to rush this change. He will rely on the online advisory group to make this a reality and go through shared governance to reach a consensus on this idea.</p>

<p>Association Reports</p> <ul style="list-style-type: none"> • Associated Student Government • Classified • Associate Faculty • Full-time Faculty • Administrative/Confidential 		<p>Associated Student Government - No report</p> <p>Classified Kelly White reported Classified have a full ballot and elections will be in the next few days.</p> <p>Associate Faculty Mary Jean Williams provided a bargaining update. They had productive discussions and reached agreement on one article and on non-discussion articles. She appreciates the open sessions and invited everyone to come observe the process.</p> <p>Full-time Faculty Mark Yannotta reported there was a Senate meeting yesterday. Elections for next year are coming up and they are still looking for candidates for a few positions. A small group is working on a Memorandum of Agreement (MOA) for summer and fall term. He is remembering Kandy Starr today.</p> <p>Administrative/Confidential Chris Sweet reported the group's last meeting was yesterday. They had an after-meeting social as well. They are seeking nominations for next year's leadership.</p>
<p>Announcements</p>		<ul style="list-style-type: none"> • Summer term registration starts Monday. • There will be a concert in the quad on May 11. • The Grants Development Office is offering a workshop on May 19, focusing on what happens after a grant has been awarded. It will be recorded. Here is the link to register: https://clackamas.zoom.us/meeting/register/tJAudeyrqTliGdRoVOIeEI9bMrIROB_7sVkj

 Upcoming Meeting Date	Start Time	End time	Location
May 20, 2022	12:00pm	1:30pm	Zoom
Members	Deans, Association Representatives, and two representatives from each division. Employees, students, and public encouraged to attend.		